

APPLICATION & NOTIFICATION TIMELINE

Application available January 10, 2018 • Application due February 2, 2018
Applicants notified by April 25, 2018

REQUIREMENTS FOR MENTEES / SUPPLIER QUALIFICATIONS

1. **Applicant / Participant must be the Owner, CEO or President of the company. No Exceptions!**
2. Applicant must currently be a paid, active DA4S Member.
3. Company must agree to attend the 2018 and 2019 DA4S East & West Coast Conferences, with a consideration of sponsorship.
4. Company must agree to maintain a paid, active membership throughout the mentorship program. Membership Renewals take place in January of each year.
5. Company must be in business a minimum of 3 years.
6. You must commit to the time requirements to meet your mentoring plan with assigned mentor
7. Applicant must commit to attend the following mentorship meetings (in-person if required):
 - a) Mentorship Kick-Off event at the East Coast Conference (June 2018) – In-Person
 - b) Mid-Year Check-In with Mentorship committee – Teleconference
 - c) Mentorship Meeting at West Coast Conference (Feb. 2019) – In-Person
 - d) Graduation at East Coast Conference (2019) – In-Person
8. You must sign the waiver of liability at the end of the application and submit with application.
9. Supplier may participate in a Mentorship Program a maximum of 2 years, but not consecutively.
10. Company must be in a fiscally sound position currently.

Length of Program for Mentor & Mentee:

- 1 year starting at DA4S East Coast Conference in June 2018 and ending at DA4S East Coast Conference in 2019
- Exclusive Kick-off event at the DA4S East Coast Conference on Wednesday, June 6, 2018
- Conference Call in September 2018
- Face to Face Meeting at the West Coast Conference in Feb. 2019
- Close out of program at DA4S East Coast Conference in 2019
- 1 Face to Face meeting & at minimum 3 conference calls required for Mentor/Protégé pairs within the course of this one-year program. (Pairs schedule this according to their calendars)
- Goals to be met during program. (Goals are discussed and set by each pair)

Framework – Quarterly + Deliverables

1. **May – July:** Finalize Objectives, Schedule initial meeting during this timeframe, plan out meetings for the rest of the term.
2. **Aug – Nov:** Share progress w/Mentorship Committee (Sept.), Schedule Check-in (Oct.).
3. **Dec – Feb:** Share progress (Feb. 2019 West Coast Conference)/ Prepare to finalize open actions.
4. **Mar – Apr:** Close-out plan.



MENTORSHIP PROGRAM 2018-19

INFORMATION & APPLICATION

4. OBJECTIVES AND DELIVERABLES DESIRED:

A. IDENTIFY 2-3 DETAILED OBJECTIVES YOU WISH TO ACCOMPLISH DURING THE MENTORSHIP PROGRAM.

B. HOW WILL YOU MEASURE SUCCESSFUL ACHIEVEMENT OF OBJECTIVES?

Please specify deliverables (tie-it to below quarterly framework).

C. WHAT DO YOU EXPECT FROM YOUR CORPORATE MENTOR? *(be specific)*

All applicants who wish to participate in the Mentorship Program must sign and acknowledge the following Liability Disclaimer to be eligible to participate in the Mentorship Program.

Diversity Alliance for Science, Inc. (DA4S) does not provide liability insurance for the protection of individuals, groups, organizations, businesses, employees or others who may participate in the Mentorship Program.

In consideration for your participation in said Mentorship Program, the individual, group, organization, business, employee, or other, does hereby release and forever discharge DA4S, and its officers, board, and employees, jointly and separately from any and all actions, causes of actions, claims and demands for, upon or by reason of any damage, loss or injury, which hereafter may be sustained by participating in the Mentorship Program.

This release extends and applies to, and also covers and includes, all unknown, unforeseen, unanticipated and unsuspected damages, loss and liability and the consequences thereof, as well as those now disclosed and known to exist. The provisions of any state, federal, local or territorial law or state providing substance that releases shall not extend to claims, demands, or damages which are known or unsuspected to exist at this time, to the person executing such release, are hereby expressly waived.

I hereby agree on behalf of my heirs, executors, administrators, and any assigned, to indemnify DA4S and its officers, board, and employees, jointly and separately from any and all actions, causes of actions, claims and demands for, upon or by reason of any damage, loss or injury, which hereafter may be sustained by participating in the Mentorship Program.

It is further understood and agreed that said participation in the Mentorship Program is not to be construed as an admission of any liability and acceptance of assumption of responsibility by DA4S, its officers, board, and employees, jointly and separately, for all damages and expenses for which DA4S, its officers, board and employees, become liable as a result of any alleged act of the participant.

I acknowledge that I have read and accept the terms of this Disclaimer.

Full Name of Applicant: _____

Company Name: _____

Signature: _____

Date: _____