



# 2024 WEST COAST EVERYTHING to Know

## CHECK-IN / NAME BADGE TIMES

<b>Tuesday, August 27</b>	<b>9:30am – 5:00pm</b>
<b>Wednesday, August 28</b>	<b>8:00am – 4:00pm</b>
<b>Thursday, August 29</b>	<b>8:00am – 10:00am</b>

We are unable to check attendees in for badges outside of these days/times. Plan accordingly.

Notify us via email if you are arriving outside of these times.

## HEALTH SAFETY PRECAUTIONS

- » Masks at the event are optional and will be available.
- » Hand Sanitizers are available throughout the hotel & in the Ballroom, but hand washing is always recommended!
- » Try to Avoid Shaking Hands – elbow or fist bumps preferred.
- » COVID tests are available upon request.

**If you do not feel well or are experiencing any cold, flu or covid symptoms, please respect the health and safety of others and do not attend the event.**

## DURING THE EVENT

### ATTIRE

TUESDAY is Casual Attire! We encourage Company Branded Attire.  
WED & THURS – Business Casual and Comfy Shoes Bring a light sweater as the ballrooms tend to run on the cold side.  
We are unable to adjust the temperature.

### OPEN NETWORKING TIME

WEDNESDAY from 4:00pm – 6:00pm is a perfect afternoon break for attendees to meet and network throughout the hotel.

### YOGA

WED. AND THURS. mornings on the Del Mar Lawn.  
Pick up Yoga Mats from the Bell Desk.

### PHOTOS & VIDEOS

There is a photographer & videographer capturing moments of the event throughout the conference. If you do not wish to be captured on camera, please inform them directly, or avoid them.

### SOCIAL MEDIA

Step & Repeat will be available in the Ballroom Foyer during the conference. Please take photos/selfies throughout the event & post tagging us using #DA4S #DA4SEVENTS #DA4S2024.

**Be sure to follow us on social media!**

### MOBILE APP

Sponsored by **DEXCOM** Powered by **EVENTDEX**

- ✓ Download the Event App and utilize it throughout the conference.
- ✓ Access the hotel map, attendee list, schedule of events & more!
- ✓ Instructions on how to access the App is emailed.
- ✓ Attendee List will be available on the Mobile App starting Aug. 24th.

### WI-FI

Sponsored by **DOCEVENTS**

- » Complimentary Wi-Fi will be available in the Ballroom area.
- » Please reserve this to one device per attendee.
- » **WI-FI CODE: DOCEVENTS24**

### RAFFLE TICKETS

- » Raffle tickets will be sold TUESDAY & WEDNESDAY.
- » Raffle drawing to be held on Thursday before lunch.
- » Funds raised support our Community Outreach Program.
- » Credit card and cash accepted.

### DIETARY & ALLERGY RESTRICTIONS

The hotel has noted them for everyone who indicated this on their registration. If you need a specific dietary meal, please ask a hotel staff member, they will gladly accommodate.

## EVENT MEALS

- » TUESDAY – Meals & Beverages are not provided. They are at your own expense. Please plan accordingly.
- » TUESDAY **Members Welcome Reception** (6:00pm –7:30pm).  
Join us for Taco Tuesday! (Not dinner, light appetizer)  
100 Drink Tickets will be sponsored by **G3** - look for them to get a drink ticket.
- » Cash Bar for all Beverages. You can also charge to your hotel room.

## CONTINENTAL BREAKFAST

- » WEDNESDAY & THURSDAY for all attendees, outside on Laguna Brick.

## LUNCH BUFFET

- » WEDNESDAY & THURSDAY outdoors on the VUE Lawn. Don't forget your sunscreen, sunhat & sunglasses!  
Please enjoy outdoors for lunch but be back in the Dana Ballroom in time for the start of the next session.

## WEDNESDAY NETWORKING DINNER & DANCING

- » Evening Dinner, Networking & Dancing is for all attendees. Cash Bar is available for all Beverages.  
You can also charge to your hotel room. Enjoy a variety of food stations & don't miss our Photo Booth sponsored by **MOCK5!**



# 2024 WEST COAST EVERYTHING to Know



WEST COAST CONNECTION  
AUGUST 27-29, 2024

## MEMBERS ONLY • TUESDAY

### GOLF DAY

Thank you **XAVIER** for sponsoring towels & balls!

Confirmation emails were sent to all attendees confirmed for Golf. We are unable to accommodate additional players.

Appropriate Golf attire is required on the Golf Course. Golfers will receive a temporary name badge.

All Golfers must complete the official conference check-in on Tuesday afternoon or Wednesday morning to receive their conference badge.

### TEAM BUILDING

Thank you **AMPCUS** for sponsoring our hats!

- » Sign-up required.
- » Please be on time for this fun session. Teams to be formed and different challenges enjoyed. An outside company is managing this session. Prompt 2:00pm start, attendees must plan to stay until 4:00pm with your assigned team to complete the challenges.
- » Team Building will be outdoors on the VUE Lawn – sunscreen, sunhat or sunglasses is a must!
- » Members are required to check in no later than 1:45pm to receive a temporary badge to wear for Team Building.
- » Casual, relaxed comfortable clothing. **SNEAKERS ONLY!**

### WORKSHOPS

We have excellent workshops and panelists scheduled so be sure not to miss our Ballroom sessions!

As a courtesy to our program, we ask that attendees be seated a couple minutes prior to the start of the daily Welcome. We have a full agenda and will make every effort to start and end on time.

### SNEAKER DAY

**THURSDAY** – A DA4S tradition. Wear your best sneakers. We may have a few prizes for the best sneakers!

## GENERAL SESSION & BREAKOUT SESSIONS

- » We have a full agenda and will make every effort to start and end on time.
- » As a courtesy to our program, we ask that attendees be seated a couple minutes prior to the start of each session.
- » We have dynamic speakers and panelists scheduled so be sure not to miss our Ballroom sessions!
- » We have informative workshops scheduled that run concurrently on Wednesday afternoon.
- » Refer to our website to learn more about each workshop so you come prepared on which sessions you plan to attend.

## MEET & GREET ROUNDTABLES – Wednesday • 11:00am

- ✓ Each table will have one Corporate Host. Suppliers select a table to sit at to meet the corporation.
- ✓ Each round will be approximately 20 minutes. Then you rotate to another table. There will be a total of 4 rotations.
- ✓ Do NOT rotate tables during the 20 minute round. Stay seated at the table you are at until it is time to rotate.
- ✓ If more than one person per company is attending, we recommend that you each sit at different tables.
- ✓ Bring your business cards and your 30 SECOND Pitch ready to go!
- ✓ Corporates – please be seated on time at your assigned table.
- ✓ Be mindful – this is not a 1:1 session. Please allow others at the table to also speak.

## MATCHMAKING

- » All questions related to Matchmaking must go to [support@eventdex.com](mailto:support@eventdex.com)
- » If you did not get a Matchmaking Meeting, don't worry! We have ample networking opportunities at the event which includes the Roundtables Session and you should also take advantage of meeting Corporates during the Open Networking Time!

## SPIRAL

**TUESDAY • 4:30pm** – This session is for Suppliers Only. Must be a Member to join us on Laguna Brick for a fabulous Supplier to Supplier session!

## HOTEL INFORMATION

### ROOM RESERVATION

Please confirm your reservation with the hotel prior to arrival and make any requests ahead of time. If you need to cancel your room, do so within the cancellation period to avoid charges. The hotel is unable to guarantee early check-ins or late check-outs. We are not able to assist you with no show cancellations. **DA4S has a wait list for rooms, please do not cancel your room. Contact DA4S first!**

**PARKING – Overnight Hotel Guests** – \$39.00 per car. Daily Valet Parking Discounted Group Rate – \$20.00.

**Valet or Self Parking** – Overnight cost is \$39.00 for both Valet or Self-Park. Inform parking attendant you are with the DA4S Group for the discounted rate.

**LATE CHECKOUT** – On request only. Additional fee may apply. Please check with hotel.

**CHECK-IN TIME** is 4:00pm – The hotel will check you in sooner if rooms are available. The Bell Desk can safely store your luggage.

**DINING OPTIONS** – (Be patient at the restaurants. Allow enough time to get your meals)

- » **THE RESTAURANT** – Open daily for Breakfast and Dinner.
- » **OverVue Lounge** – Hours 11:00am– 11:00pm. 6:00am–11:00am – Grab and Go Breakfast items along with Starbucks Coffee is available daily.
- » **Marketplace** – Grab & Go food items – 9:00am–5:00pm.
- » **In Room Dining** – available 6:00am–10:00pm. Fresh Bites – 12 Midnight–6am.

### HOTEL SPA – 9am – 5pm (Open Daily)

- » 20% discount on services booked under DA4S Group.
- » Direct # to Book: 949-487-7576

**GYM** – 24/7 access is available for all hotel guests. Use room key to access.

**In-Room Wi-Fi** is complimentary for Bonvoy Members (free to join). Confirm your Bonvoy # is added to your hotel reservation. **\$3 Housekeeping Gratuity** is automatically added to your bill – if you want to decline this fee and daily housekeeping service you must inform the hotel upon check-in. They are not able to waive this after check-in.

**TUESDAY – AUGUST 27 - MEMBERS ONLY DAY**

7:30am	Golf Players Check-In	Ballroom Foyer
8:00am	Golfers Depart Hotel	
8:45am – 2:30pm	GOLF Day @ Monarch Golf Course	
9:00am – 5:00pm	Speaker and Session Rehearsals (Invite Only)	Dana Ballroom
9:30am – 5:00pm	Conference Check-In	Ballroom Foyer
2:00pm – 4:00pm	Team Building	VUE Lawn
4:30pm – 5:45pm	SPIRAL Session (Suppliers Only)	Laguna Brick
6:00pm – 7:30pm	Members Welcome Reception	Del Mar Lawn

**WEDNESDAY – AUGUST 28**

7:15am – 8:00am	Outdoor Yoga & Stretches (P/U Yoga Mat from Hotel Bell Desk)	Del Mar Lawn
8:00am – 4:00pm	Conference Check-In	Ballroom Foyer
8:00am – 9:00am	Continental Breakfast & Networking	Laguna Brick
8:15am – 9:15am	Mentorship Program Breakfast (Invite Only)	VUE Lawn
<b>9:30am – 9:45am</b>	<b>DAY 1 Welcome</b>	<b>Dana Ballroom</b>
9:45am – 10:45am	CPO Fireside Chat	Dana Ballroom
10:45am – 11:00am	Head to Roundtables	
11:00am – 12:15pm	Meet & Greet Roundtables	VUE Lawn
12:15pm – 1:00pm	Outdoor Luncheon	VUE Lawn
1:00pm – 2:00pm	Succeeding through Barriers in Business and Procurement	Dana Ballroom
2:00pm – 2:40pm	Supplier Shark Tank	Dana Ballroom
2:40pm – 2:45pm	Afternoon Recap	Dana Ballroom
2:45pm – 3:00pm	Stretch Break	
3:00pm – 4:00pm	Workshop 1 – Top Trends in Procurement & Life Sciences Workshop 2 – What’s Trending in A.I. Workshop 3 – Broadening the Scale of Collaboration	Dana Ballroom Lantern Bay 1-3 Learning Center
4:00pm – 6:00pm	Open Networking Break	
4:10pm – 5:45pm	Elevate! Program Meeting (Invite Only)	Learning Center
6:00pm – 9:00pm	Evening Networking Dinner	VUE Lawn

**THURSDAY – AUGUST 29**

7:15am – 8:00am	Outdoor Yoga & Stretches (P/U Yoga Mat from Hotel Bell Desk)	Del Mar Lawn
8:00am – 10:00am	Conference Check-In	Ballroom Foyer
8:00am- 9:00am	Continental Breakfast & Networking	Laguna Brick
<b>9:10am – 9:30am</b>	<b>DAY 2 Welcome</b>	<b>Dana Ballroom</b>
9:30am – 10:10am	Success Stories	Dana Ballroom
10:10am – 11:00am	Keynote Speaker	Dana Ballroom
11:00am – 11:45am	Annual Awards	Dana Ballroom
11:45am – 12:45pm	Outdoor Luncheon	VUE Lawn
12:45pm – 1:00pm	Raffle Drawing	Dana Ballroom
1:00pm – 2:00pm	Guest Speaker	Dana Ballroom
2:00pm – 2:15pm	Closing Remarks	Dana Ballroom
2:30pm – 4:30pm	Matchmaking	VUE Lawn

\*Schedule subject to change